

NW PTO--- Meeting Minutes

Monday, 9/11/23 - 6 pm

Location: In Person-Zoom

Join Zoom Meeting:

<https://us02web.zoom.us/j/82914586547?pwd=RzFGZTBsRVlGU1Z0SXlyVUp2VmhuZz09>

Meeting ID: 829 1458 6547

Passcode: nwpto

Secretary's Report - Meeting Minutes posted on Google Drive

Treasurer's Report - Financials posted on Google Drive

Principal/Teacher Update: N/A

Attendee's: Dee Hammen, Karen Kuhns, Ruth Mease, Kate Cisney, Jennifer Brown, Ashlie Lee, Holly Bourne, Melinda Sanchez, Jodie Eckard, Sarah Ward, Kathy Bullock, Chelsea Binner, Talitha Green, Megan Ofloy

Discussion Items/Events:

- **2023-2024 Board Members:**
 - **President:** Tasha Zarghami
 - **Vice President:** Jodie Eckard
 - **Treasurer:** Jennifer Brown
 - **Secretary:** Dee Hammen
 - **Social Media Coordinator:** Megan Oloy

- **Student Presentation**
 - Two representatives from Girl Scout Troop#858 discussed a community project idea
 - Idea: Gather all of the teacher requests, school supplies needed and create an overflow building/shed where teachers can have access to additional supplies/craft items, etc. throughout the year
 - Asking PTO to help with storage facility and gathering donations
 - Look at possibly involving HS students to manage the shed – Silver Cord, ORBIS
 - This would be similar to a “Helping Hands” box
 - Tasha will brainstorm on ways in which the NW PTO can assist & get back in touch with them

- **Set Events and Dates**
 - **10/6/23 – Jag Jog (Fun Run event at school, AM only)**
 - **Start/Finish line** – Karen will create something
 - **Obtain Jaguar or DMACC Bear mascot**
 - **11/17/23 – Bingo Night – 6:00-7:30 pm – cafeteria**
 - **12/15/23 – Open Gym Night – 6:00-8:00 pm – gym**
 - **2/9/24 – Bingo Night – 6:00-7:30 pm – cafeteria**
 - **3/23/24 – Fun Night – 4:30-8 pm – entire school**
 - **5/3/24 – Open Gym Night – 6:00-8:00 pm – gym**

- **Raising Funds and Fundraiser Budget – fees PTO has to pay:**
 - PayPal Giving 0% fees
 - FB Causes- FB covers all fees
 - PayPal 1.99% + 0.49
 - Venmo Charity 1.9%+0.10

- **Teacher Request/Reimbursements**
 - Budget
 - Support SpEd and Specials classrooms
 - SPED IEP – covered by the District
 - Treasure box items – Ashlie – McDonald’s toys
 - SPED items not covered – PTO will look at purchasing
 - Limits and Guidelines – Kate suggested that it would be helpful if we create a guideline or best practice document for the teachers to adhere to. Continue to provide a consistent message and eventually they will get into the groove of the school year and follow our protocol w/submissions
- **Community Service Projects**
 - Senior Storytimes
 - 9/25, 10/23, 12/11- 10am
 - Need Sign Up Sheet – (8 people)
 - Nametags
- **Website** – new website: <http://nwelementarypto.weebly.com/>
- **Soda Fundraiser for student sponsors**
 - Discussed holding a root beer (and other flavors) float drive in school green space to raise additional funds for NW PTO
- **Five Below Classroom Drive**
 - Sat. 9/16/23 from 1pm to 4pm
 - Assist with teacher wish list items: headphones, yoga mats, Play-doh

Take-Away's/To Do's:

- Brainstorm ideas on having a Fun Night budget & what that would look like
- Continue to obtain support with the Jag Jog fundraising event – Event is set for 10/6/23 with fundraising completed by 10/30/23
- Research ways to help with teacher requests
- Tasha ~ brainstorm ways in which we can help the Girl Scouts w/their task
- Karen ~ create an arch or Start/Finish line for the Jag Jog event
- Ashlie ~ contact friend w/McDonald’s connection, obtain treasure box items
- Dee ~ create a best practice for teachers request submissions

Next Meeting: [Monday, 9/25/23 - 6pm NW Library/Zoom](#)